

| NORTH FULTON HOSPITAL 3000 Hospital Blvd, Roswell | |
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| UNIT/DEPARTMENT | BRIEF JOB DESCRIPTION |
| Nursing Units Included: | Stocking supplies, assist staff as needed, answering call lights, water/blanket checks for patients, assisting/escorting visitors |
| 2nd Floor Surgical | |
| ED (Emergency Department) | |
| Endoscopy | |
| ICU/Intensive Care Unit | |
| IMCU | |
| IRU/In-Patient Rehab Unit | |
| MedTele | |
| Med 1 | |
| Outpatient Surgery (7am to 2pm) | |
| Spine and Pain (1360 Upper Hembre Rd, Roswell, GA) | |
| Women's Health: NICU (Neonatal Intensive Care)/Labor & Delivery & Post Partum (Mom & Baby) | |
| Customer Service Departments Include: | Duties can include wayfinding/escorting patients & family members, providing directions, running errands or deliveries- flowers and gifts, or light phone usage |
| Hospital Main Entrance Greeter | |
| Oncology_2 nd Floor (4500 Building) | |
| Oncology_RIC | |
| Patient Access Services PAS/ED | |
| Patient Access Services PAS/Plaza Bldg 4500 | |
| Patient Access Services PAS/Hospital Main Admission | |
| Surgical Waiting Rm: (1pm to 5pm) | |
| Additional Departments | |
| Pharmacy | Assist staff with various pharmacy related duties and errands |
| Radiology/NF (North Fulton) | Help patients with wayfinding/escorting, light clerical duties; Assist technicians as needed |
| Supply Chain | Assist staff with all inbound hospital supplies; stocking |
| Quality & Patient Safety (No Weekends) | Supply administrative support/clerical duties; Perform environmental care rounds such as hand hygiene observations |
| Hospital Lab | Assist staff with various lab related duties and errands |
| Shuttle | Assist patients and visitors by taking them to and from their car and the medical buildings via a golf cart |
| Language Volunteer | Friendly visits with non-English speaking patients |
| Volunteer Services | Assist staff with various office duties |
| Discharge | Assist staff with discharging patients |
| AVALON HEALTH PARK 2450 Old Milton Pkwy, Alpharetta | |
| UNIT/DEPARTMENT | BRIEF JOB DESCRIPTION |
| Greeter | Customer Service: Help patients with wayfinding/escorting, light clerical duties |
| Pediatrics/Greeter | Pediatric office and General Avalon Customer Service: Help patients with wayfinding/escorting, light clerical duties |